



Group Volunteer Waiver, Hold Harmless and Indemnification, and Release of Liability Agreement

Group Name: _____

Group Leader: _____ **Email:** _____

The purpose of this Volunteer Waiver, Hold Harmless and Indemnification, and Release of Liability Agreement is to set forth the expectations of Temporary Shelter, Inc. and its affiliate organizations (Double R Ranch, Orange County Rescue Mission, Inc., Operation OC, Laurel House, Inland Empire Rescue Mission Inc., or others as the case may be) (collectively, the “Organization”) with me, the prospective volunteer.

1. I acknowledge that I have not been arrested or convicted of a crime listed in the Sex Offender Registration Act of California Penal Code Sections 290(c), and 667.5(c) and that I am not listed as such on the Megan’s Law Database: <http://www.meganslaw.ca.gov/>.
2. I agree to wear the issued volunteer identification at all times when serving. Volunteers shall not bring or transport any clients of the Organization’s (hereby referred to as “guests”) personal belongings into the Organization’s facilities.
3. I acknowledge that the Organization is required to keep accurate volunteer service records. As such, I agree to sign-in as directed at the commencement of my volunteer service and to sign-out at the termination of such service on any given day. I agree to update my personal information and emergency information as changes occur.
4. I agree, to the best of my abilities, to honor the volunteer commitment of service that I make to the Organization. I agree to provide as much advance notice as is possible in the event that I will be absent from my volunteer shift.
5. I acknowledge that as a volunteer, I represent the Organization to the public. I accept the responsibility for this status, and I will conduct myself in a professional manner. I will be drug-free and sober when conducting business as a representative of this Organization and abide by the non-smoking policy while on the Organization’s premises.
6. I will not participate in and will immediately report any and all instances of any sort of harassment, exploitation, and/or intimidation to the hotline at (714) 247-4391. I will work to maintain an atmosphere of physical and emotional safety for everyone associated with the Organization including, but not limited to, employees, volunteers, guests, and visitors.
7. I acknowledge that as a volunteer I am encouraged to appropriately interact and communicate with guests in a professional manner. When I am with a guest, I should remain in an area or location that is in clear view of others and not in a private or screened-in area. This applies to when I am both onsite and offsite.

8. I agree to not spend time alone with a guest of the opposite gender and understand that I shall not attempt to initiate and/or engage in a romantic, dating or special relationship with any guest. This applies to communication in person, through social media, emails, letters, notes, cell phone, telephone, or any other means.
9. I agree that I will NOT: give out my phone numbers, addresses, or email addresses; ask a guest for their phone number or other personal information; call, text, or instant message a guest; send “friend requests” or “follow” guests on social media until after they have finished the program; share details or my own personal struggles; “vent” about personal or work-related frustrations or problems; engage in undue familiarity with guests; rely on guests for advice or emotional support; do favors for guests; or probe or needle guests to share personal information that is separate from the case management process.
10. I understand that, from time to time, a guest might share information regarding his/her frustrations or concerns about his/her circumstances or the program, and I agree to encourage the guest to discuss it with his/her assigned care coordinator or the site manager.
11. I agree to maintain the confidentiality of all volunteers, guests, and donors about whom I have personal and identifying information.
12. I understand that if I would like to support the guests of this program, I should do so by making a financial donation to the Organization at www.rescuemission.org . I understand that I should not offer employment, gifts, materials, clothing, tips, books or money to a guest without prior approval by the guest’s care coordinator.
13. I understand that should I provide transportation in my personal vehicle for any guest who is not a senior, I will first obtain approval from the guest’s care coordinator. Furthermore, if the individual being transported is of the opposite gender or under the age of 18, then a third party must be present. If my volunteer service includes driving an automobile, I acknowledge that I have both a valid driver’s license necessary for the type of vehicle I am operating and an automobile liability insurance policy as required by state law. I agree to maintain my license and insurance in good standing for my entire tenure as a volunteer for the Organization. I am knowledgeable of and agree to abide by local and state traffic laws. I agree not to drive while under the influence of alcohol and/or other intoxicating substances.
14. I understand and agree that the relationship being entered into is one of volunteerism and a privilege extended to me by the Organization, and not employment; that both parties agree there will be no payment or fringe benefits which may be enjoyed by regular employees; that either party may terminate the volunteer services at any time, with or without cause and without prior notice; and that I am not permitted to disclose any form of confidential information relating to guests, donors, volunteers, or staff of the Organization.
15. I hereby grant the Organization full consent and authorization to publish and display any quotes or stories, as well as photographs, video or film in which I appear. It is further agreed that the Organization may use such material for, or in, visual displays mounted on its vehicles, any exhibitions, displays, Internet web pages, social media networks or publications

for the purpose of communication to supporters and partners of the Organization and the general public.

16. I am aware that in the course of volunteering I could be exposed to potential hazards which include but are not limited to: kitchen accidents, cuts, burns, back injury from lifting, car accidents, property damage or injury to others in car accidents, falls, muggings, exposure to dogs and farm animals, etc. Although it is a drug-free campus, the population we are serving may not be sober. I am voluntarily participating in this volunteer service with the knowledge of the potential hazards involved and hereby agree to accept any and all risks of injury.
17. I agree that my assignees, heirs, distributees, guardians and other legal representatives will not make a claim against, or sue for injury or damage resulting from the negligence or other acts, howsoever caused, by any employee, agent, contractor, or volunteer of the Organization as a result of my participation as a volunteer. I hereby release the Organization from all actions, claims, or demands that I, my assignees, heirs, guardians and legal representatives now have or may hereafter have for injury resulting from my participation as a volunteer.

Please list names and signatures of each participating member on the sheet attached.

*****If volunteer is under 18 years old, parent/guardian signature is required.*****

A copy of our Group Volunteer Waiver, Hold Harmless and Indemnification, and Release of Liability Agreement is available on our website at www.temporaryshelter.org.



Group Name: _____ **Date:** _____

Area of Service: _____ **Shift Time:** _____

BY SUBMITTING MY SIGNATURE BELOW, I ACKNOWLEDGE THAT I HAVE READ, UNDERSTAND AND AGREE TO ALL THE TERMS SET FORTH ON PAGES 1-3 IN THIS COMPREHENSIVE VOLUNTEER AGREEMENT AND WAIVER. I AM AWARE THAT THIS INCLUDES A RELEASE OF LIABILITY AND I SIGN IT OF MY OWN FREE WILL. I ACKNOWLEDGE THAT I MAY ACCESS A COPY OF THIS WAIVER AT ANYTIME ON THE ORGANIZATION'S WEBSITE AT WWW.TEMPORARYSHELTER.ORG.

Name of Volunteer (Printed)	Minor? ✓	Signature of Volunteer or Parent/Legal Guardian (if a minor)	E-Mail	Sign me up for the volunteer newsletter. ✓